

## NOTICE OF DATA SECURITY EVENT

We value and respect your privacy; accordingly, we would like to inform you about an incident potentially impacting some of your personal information.

**This notice applies only to individuals who sought or received medical services from Dr. Manaf Ahmad after October 15, 2018.**

### What Happened?

On or about May 27, 2022, Dr. Ahmad discovered that he was the victim of a cybersecurity incident in which an unauthorized third party obtained access to a portion of his files, some of which included personal information or personal health information. While the information varies based on the individual at issue, the information involved consisted of first and last name, plus one or more of the following: address, email address, telephone number, date of birth, and/or certain medical information relating to the physical or mental health or condition of the individual, the provision of health care to the individual; and/or payment for the provision of health care to the individual (e.g., health insurance information). For a limited number of individuals, driver's license or state identification numbers, Social Security numbers (SSNs), and financial account information may have also been involved. **At this time, we have no reason to believe that your information has been misused.**

To find out if your information was impacted, we encourage you to call us at 1-(800)-405-6108. Representatives are available between the hours of 8:00 am to 8:00 pm Eastern time, Monday through Friday, excluding holidays.

### What Are We Doing?

Once we became aware of the incident, we promptly took steps to determine the nature and scope of the issue. We also hired a leading forensic investigator to assist in our investigation. In addition, we are providing instructions to individuals on ways to protect their personal information.

### What You Can Do?

We encourage you to consider the following recommendations to protect your personal information:

- Register for Credit Monitoring Services. If your Social Security number and/or government identifier (e.g., driver's license number) was involved, we have arranged for IdentityForce, a TransUnion brand, to provide you with one year of complimentary identity theft protection services. To find out if your SSN and/or government identifier was impacted, please call us at 1-(800)-405-6108. Representatives are available between the hours of 8:00 am to 8:00 pm Eastern time, Monday through Friday, excluding holidays.

If we confirm that your SSN and/or government identifier was impacted, we will provide you with a description of the benefits and enrollment instructions for the complimentary identity theft protection services.

- Review Your Accounts for Suspicious Activity. We encourage you to remain vigilant by regularly reviewing your accounts and monitoring credit reports for suspicious activity.

- Order a Credit Report. If you are a U.S. resident, you are entitled under U.S. law to one free credit report annually from each of the three nationwide consumer reporting agencies. To order your free credit report, visit [www.annualcreditreport.com](http://www.annualcreditreport.com) or call toll-free at 1-877-322-8228. If you discover information on your credit report arising from a fraudulent transaction, you should request that the credit reporting agency delete that information from your credit report file. Contact information for the nationwide credit reporting agencies is provided in the next section.
- Contact the Federal Trade Commission, Law Enforcement and Credit Bureaus. You may contact the Federal Trade Commission (“FTC”), your state’s Attorney General’s office, or law enforcement, to report incidents of identity theft or to learn about steps you can take to protect yourself from identity theft. To learn more, you can go to the FTC’s websites at [www.IdentityTheft.gov](http://www.IdentityTheft.gov) and [www.ftc.gov/idtheft](http://www.ftc.gov/idtheft); call the FTC at (877) IDTHEFT (438-4338); or write to: FTC Consumer Response Center, 600 Pennsylvania Avenue, NW, Washington, DC 20580.

You may contact the nationwide credit reporting agencies at:

Equifax	Experian	TransUnion
(800) 525-6285	(888) 397-3742	(800) 916-8800
P.O. Box 740241	P.O. Box 9701	Fraud Victim Assistance
Atlanta, GA 30374-0241	Allen, TX 75013	Division
<a href="http://www.equifax.com">www.equifax.com</a>	<a href="http://www.experian.com">www.experian.com</a>	P.O. Box 2000
		Chester, PA 19022
		<a href="http://www.transunion.com">www.transunion.com</a>

- Additional Rights Under the FCRA. You have rights pursuant to the Fair Credit Reporting Act, such as the right to be told if information in your credit file has been used against you, the right to know what is in your credit file, the right to ask for your credit score, and the right to dispute incomplete or inaccurate information. Further, pursuant to the Fair Credit Reporting Act, the consumer reporting agencies must correct or delete inaccurate, incomplete, or unverifiable information; consumer reporting agencies may not report outdated negative information; access to your file is limited; you must give your consent for credit reports to be provided to employers; you may limit “prescreened” offers of credit and insurance you get based on information in your credit report; and you may seek damages from violators. You may have additional rights under the Fair Credit Reporting Act not summarized here.

Identity theft victims and active-duty military personnel have specific additional rights pursuant to the Fair Credit Reporting Act. We encourage you to review your rights pursuant to the Fair Credit Reporting Act by: (i) visiting [https://files.consumerfinance.gov/f/documents/bcfc\\_consumer-rights-summary\\_2018-09.pdf](https://files.consumerfinance.gov/f/documents/bcfc_consumer-rights-summary_2018-09.pdf); or (ii) by writing to Consumer Financial Protection Bureau, 1700 G Street, N.W., Washington, DC 20552.

- Request Fraud Alerts and Security Freezes. You may obtain additional information from the FTC and the credit reporting agencies about fraud alerts and security freezes. You can add a fraud alert to your credit report file to help protect your credit information. A fraud alert can make it more difficult for someone to get credit in your name because it tells creditors to follow certain procedures to protect you, but it also may delay your ability to obtain credit. You may place a fraud alert in your file by calling just one of the three nationwide credit reporting agencies listed

above. As soon as that agency processes your fraud alert, it will notify the other two agencies, which then must also place fraud alerts in your file.

In addition, you can contact the nationwide credit reporting agencies at the following numbers to place a security freeze at no cost to you:

Equifax	Experian	TransUnion
(800) 349-9960	(888) 397-3742	(888) 909-8872

Placing a security freeze prohibits the agency from releasing any information about your credit report without your written authorization. Security freezes must be placed separately at each of the three nationwide credit reporting agencies. When requesting a security freeze, you may need to provide the following information:

- Your full name, with middle initial as well as Jr., Sr., II, etc.
- Social Security number
- Date of birth
- Current address and all addresses for the past two years
- Proof of current address, such as a current utility bill or telephone bill
- Legible copy of a government-issued identification card, such as a state driver's license, state identification card, or military identification.

After receiving your request, each agency will send you a confirmation letter containing a unique PIN or password that you will need to lift or remove the freeze. You should keep the PIN or password in a safe place.

**For More Information.**

If you have any questions or need additional information, please call us at 1-(800)-405-6108. Representatives are available between the hours of 8:00 am to 8:00 pm Eastern time, Monday through Friday, excluding holidays.

We regret any concern or inconvenience this matter may have caused you and appreciate your patience and understanding.

Sincerely,

Dr. Manaf Ahmad